



Deep River  
Community Association

# DEEP RIVER COMMUNITY ASSOCIATION INCORPORATED

1 Ridge Road, PO Box 1165  
DEEP RIVER, ON K0J 1P0  
[www.drca.ca](http://www.drca.ca)

## **AGM May 11, 2021 7:30 p.m. via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/82893001700?pwd=dWt2NmNCVG1VbENOK3lPMGhVYVpOQT09>

Meeting ID: 828 9300 1700

Passcode: 565589

**\*\*\* includes guest speaker Cori Nolette on Grants for Clubs**

## **Annual General Meeting Package**

### **Contents**

1. Agenda
2. Minutes of the January 29<sup>th</sup>, 2020 DRCA AGM
3. Reports
  - a. President's Report
  - b. DRCA Financial Report
  - c. THEOP Report
  - d. CCMC Report
  - e. Mackay Scout Camp Report
4. A proposal to the Members for the DRCA Board to expand its digital presence

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Welcome and Introductions – Steve D’Eon, President

1. Confirmation of notice of meeting and use of Zoom
2. Confirmation of quorum
3. Adoption of the Agenda
4. Approval of the Minutes (Annual General Meeting) January 2020
5. Reports of the Board of Directors
  - a. President’s Report (Steve)  
GUEST SPEAKER! Cori Nolette on Grants for Clubs
  - b. Treasurer’s Report (Bruce)
    - i. Resolutions to waive annual audits for 2019 & 2020
  - c. Secretary’s Report
6. Reports of the Standing Committees / User Groups
  - a. THEOP
  - b. Community Centre Management Committee
  - c. Mackey Camp Committee
  - d. Childs Auditorium & Piano User Group (CAPUG) (Steve and Bruce)
7. Unfinished Business
  - a. Community engagement meeting (Steve)
  - b. Cropley Shield (Steve)
8. New Business
  - a. Requests for Membership
  - b. Proposal to expand the DRCA’s digital presence (Steve)
  - c. Nomination and Election of Directors (Jessica) (Nominations may be accepted from the floor. Motion needed to close nominations. Ballot vote only required if more than five nominations.)
9. Adjournment

Minutes of the DRCA AGM held Jan. 29 2020

DEEP RIVER COMMUNITY ASSOCIATION, INC.

JANUARY 29TH, 2020.

The Deep River Community Association, Inc. held its Annual General Meeting at the Library Programming Romm with approximately 17 member clubs attending.

Reports from the major committees for whom the DRCA is responsible were presented:

- : Mackay Scout Camp
- : Concert Grand Piano
- : Community Center Building
- : TheOp
- : The Child's Auditorium Maintenance Fund

All indicated they operated successfully this past year including the DRCA, (as reported by B. Recchia, Treasurer.)

CHANGES TO INSURANCE AS PROVIDED THROUGH THE DRCA.

President, Steve D'Eon, outlined that previous group insurance coverage that had been available to member clubs through the DRCA at a favourable rate was no longer available. Group insurance provider, Frank Cowan, only advised the DRCA of this when questioned about impending renewal that the service would no longer be provided by his company. This gave us and the clubs approximately three weeks to find coverage.

The DRCA searched in vain to find another provider for similar group coverage. Subsequently, clubs who had subsidized coverage were required to find their own provider. Without exception, the clubs were able to secure suitable coverage, demonstrating how dedicated they are to keeping their clubs operation in the community. Some had to pay more than formerly.

PURPOSE OF DRCA

The insurance, "situation", prompted the question: "What do the clubs now receive in return for a \$40.00 membership fee? This was a valid observation, but was considered too broad a topic to address at the AGM. President D'Eon promised the DRCA membership that an information and discussion forum will be held in a few weeks so all DRCA members and the general public can discuss the future of the DRCA.

DRCA members will be notified via e-mail and the general public notified via the NRT and social media of the time and place.

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## 2020 DRCA DIRECTORS.

The meeting concluded with the election of directors:

- : Steve D'Eon, (President)
- : Kathy Amunds, (Vice President)
- : Bruce Smith, (Treasurer)
- : Jessica McDonald, Director – at- large, since appointed by the board directors.

Any enquiries regarding DRCA events may be directed to Vice President Kathy Amunds at

Tel 613-584-4239

e-mail [k.l.amunds @bell.net](mailto:k.l.amunds@bell.net)

Reports

**Deep River Community Association Financial Report  
2019 November 1 to 2020 October 31**

**Summary**

The following table provides the incomes, expenses, and balances for the Deep River Community Association (DRCA) and its standing committees, THEOP, Community Centre Management Committee (CMMC) and the Mackey Camp Committee (MCC).

	<b>DRCA</b>	<b>THEOP</b>	<b>CCMC</b>	<b>MCC</b>	<b>Total</b>
<b>INCOME</b>	\$2,406.61	\$54,172.90	\$23,586.00	\$425.00	\$80,590.51
<b>EXPENSES</b>	\$3,536.36	\$47,432.97	\$33,908.94	\$1,132.12	\$86,010.39
<b>PROFIT</b>	<b>-\$1,129.75</b>	\$6,739.93	<b>-\$10,322.94</b>	<b>-\$707.12</b>	<b>-\$5,419.88</b>
<b>END OF YEAR BALANCE</b>	\$87,229.49	\$39,003.98	\$9,547.89	\$1,802.29	\$137,583.65

The table shows that the DRCA and its standing committees are all financially viable despite the unprecedented year we have been through as a result of COVID19.

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**DRCA Profit and Loss**

	<u>1 Nov '19 - 30 Oct 20</u>	<u>1 Nov '18 - 30 Oct 19</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 · Annual Membership Fees	0.00	1,800.00	-1,800.00	-100.0%
4015 · Grants - Pass Through	13,400.00	0.00	13,400.00	100.0%
4030 · Grants - DRCA	0.00	2,946.49	-2,946.49	-100.0%
4040 · Contributions	0.00	650.00	-650.00	-100.0%
4050 · Interest on Loans	155.61	141.55	14.06	9.93%
4060 · Interest on Investments	1,530.00	5,757.75	-4,227.75	-73.43%
4100 · Piano Fund Contributions	0.00	1,980.00	-1,980.00	-100.0%
4110 · Auditorium Fund Contributions	100.00	949.25	-849.25	-89.47%
4120 · Member Insurance Received	621.00	0.00	621.00	100.0%
49900 · Uncategorized Income	0.00	2,427.79	-2,427.79	-100.0%
<b>Total Income</b>	<u>15,806.61</u>	<u>16,652.83</u>	<u>-846.22</u>	<u>-5.08%</u>
<b>Gross Profit</b>	15,806.61	16,652.83	-846.22	-5.08%
<b>Expense</b>				
5000 · Insurance				
5010 · General Liability Insurance	2,432.00	0.00	2,432.00	100.0%
5000 · Insurance - Other	0.00	2,948.12	-2,948.12	-100.0%
<b>Total 5000 · Insurance</b>	<u>2,432.00</u>	<u>2,948.12</u>	<u>-516.12</u>	<u>-17.51%</u>
5100 · Administrative Expenses				
5130 · Printing	4.24	0.00	4.24	100.0%
5140 · Banking Fees	257.50	257.50	0.00	0.0%
5150 · Computer Supplies	207.95	278.13	-70.18	-25.23%
<b>Total 5100 · Administrative Expenses</b>	<u>469.69</u>	<u>535.63</u>	<u>-65.94</u>	<u>-12.31%</u>
5200 · Rent Expense	30.00	0.00	30.00	100.0%
5210 · Awards-plaques	100.00	100.00	0.00	0.0%
5240 · Dues to Other Organizations	0.00	166.11	-166.11	-100.0%
5260 · Community Donations	0.00	40.00	-40.00	-100.0%
5280 · Equipment Expense	0.00	62.15	-62.15	-100.0%
5290 · Advertising	132.08	174.25	-42.17	-24.2%
5300 · Grants - Pass Through to Others	13,400.00	0.00	13,400.00	100.0%
5400 · Piano Fund Expenses	372.59	174.14	198.45	113.96%
5410 · Auditorium Fund Expenses	0.00	1,676.54	-1,676.54	-100.0%
<b>Total Expense</b>	<u>16,936.36</u>	<u>5,876.94</u>	<u>11,059.42</u>	<u>188.18%</u>
<b>Net Ordinary Income</b>	<u>-1,129.75</u>	<u>10,775.89</u>	<u>11,905.64</u>	<u>110.48%</u>
<b>Net Income</b>	<u><u>-1,129.75</u></u>	<u><u>10,775.89</u></u>	<u><u>11,905.64</u></u>	<u><u>110.48%</u></u>

**DRCA Balance Sheet**

	<u>30 Oct 20</u>	<u>30 Oct 19</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Chequing/Savings</b>				
<b>1000 · Cash</b>				
1010 · Northern Credit Union Chequing	3,497.33	26,591.69	-23,094.36	-86.85%
<b>Total 1000 · Cash</b>	3,497.33	26,591.69	-23,094.36	-86.85%
<b>1100 · Investments</b>				
1120 · Scotia Wealth Management	25,824.00	25,309.00	515.00	2.04%
1100 · Investments - Other	81.60	81.60	0.00	0.0%
<b>Total 1100 · Investments</b>	25,905.60	25,390.60	515.00	2.03%
1131 · Northern Credit Union GIC,s	50,008.63	30,008.63	20,000.00	66.65%
<b>Total Chequing/Savings</b>	79,411.56	81,990.92	-2,579.36	-3.15%
<b>Accounts Receivable</b>				
1200 · Accounts Receivable	-3.73	-3.73	0.00	0.0%
<b>Total Accounts Receivable</b>	-3.73	-3.73	0.00	0.0%
<b>Total Current Assets</b>	79,407.83	81,987.19	-2,579.36	-3.15%
<b>Other Assets</b>				
1360 · Credit Union Shares	25.00	25.00	0.00	0.0%
1850 · Loans Receivable	8,311.66	6,862.05	1,449.61	21.13%
<b>Total Other Assets</b>	8,336.66	6,887.05	1,449.61	21.05%
<b>TOTAL ASSETS</b>	<b>87,744.49</b>	<b>88,874.24</b>	<b>-1,129.75</b>	<b>-1.27%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
3000 · Unrestricted Net Assets	84,449.55	74,322.98	10,126.57	13.63%
3600 · Perm. Restricted Net Assets				
3610 · Piano Fund	1,733.37	257.51	1,475.86	573.13%
3620 · Auditorium Fund	2,691.32	3,517.86	-826.54	-23.5%
<b>Total 3600 · Perm. Restricted Net Assets</b>	4,424.69	3,775.37	649.32	17.2%
<b>Net Income</b>	-1,129.75	10,775.89	-11,905.64	110.48%
<b>Total Equity</b>	87,744.49	88,874.24	-1,129.75	-1.27%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>87,744.49</b>	<b>88,874.24</b>	<b>-1,129.75</b>	<b>-1.27%</b>

If the flow-through grants to THEOP are ignored, the DRCA's statements show that 2019/20 was a year with very low income and expenses, and a relatively small loss. Because the DRCA has been looking to redefine its role in the community, the CA did not charge membership fees or look for grants. Without performances, the DRCA did not ask for contributions to the piano or auditorium funds.

The largest expense was for insurance. Thinking that the Mackay Camp would not be able to host paying customers in 2020, only half of the cost of insuring the camp was recovered from the Mackay Camp Committee.

While the CA offered to provide loans to any of its member clubs, the Mount Martin Ski Club (MMSC) was the only club to take advantage of the offer. The MMSC took out a one-year \$3000 loan to compensate for a shortened season

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in 2020 and to allow it to prepare for the 2021 season with its numerous new requirements.

The DRCA has significant financial investments in GICs and corporate bonds. After the loan to the MMSC, \$3000 was withdrawn from one of the GICs on its anniversary date to allow for some liquid funds in case they are needed in 2021.



**Deep River Community Association AGM May 11, 2021  
THEOP Report**

THEOP is a standing committee of the DRCA. Its mandate is to present a wide variety of professional theatre, dance and music performances to the Deep River & Area audience. During 2020, THEOP presented 2 concerts as part of the 2019-2020 season. Two other concerts for that season were postponed due to the COVID-19 pandemic. Also the entire 2020-2021 season was cancelled. Concerts will be rescheduled to the 2021-2022 season.

A concert entitled "Park Shorts" was held on October 3, 2020 on the Campus with COVID-compliant procedures in place. This concert was funded by a grant from the Department of Canadian Heritage and included short pieces from a number of local artists including Jennifer Dallas, a well known dancer.

We are currently exploring offering on-line entertainment to our customers.

We are investigating changing our ticket provider for selling tickets on-line.

THEOP is operating at present with insurance from the school board, granted on a per-concert basis. This does not include Director's Insurance and we are interested in pursuing insurance that would cover performances at the school or elsewhere, plus Director's Insurance.

THEOP receives an operating grant plus a grant for our dance performance from the Federal Department of Canadian Heritage. Indeed, we received an extra grant to cover losses due to the pandemic and are able to move into our 2021-22 season with a financial surplus.

Respectfully submitted,

Christopher Tanner  
Chair, THEOP

**COMMUNITY CENTRE MANAGEMENT COMMITTEE**

Treasurer's Report  
 Nov, 2019 - - Oct, 2020

**REVENUES**

Hospital Auxiliary	\$6,780.00
Bowling Congress	\$8,416.00
Potter's Guild	\$8,190.00
Garden Support	\$200.00

**EXPENDITURES**

Utilities - Gas	\$3,527.25
-Hydro One	\$10,327.74
Janitorial Services	\$2,400.00
Property Taxes	\$3,365.47
Maintenance	\$11,800.62
Water Utilities	\$1,111.90
Snow Clearing	\$500.00
Club Insurance	\$604.80
Garden Supplies	\$224.62
Miscellaneous	\$46.54
<b>TOTALS</b>	<b>\$33,908.94</b>

TOTALS \$23,586.00

Net Loss \$10,322.94

Chequing Account:

Balance, November 1, 2019	\$19,870.83
Net Loss for the year	\$10,322.94
Balance, October 31, 2020	\$9,547.89

## Mackey Camp Committee Report to Community Association for 2020

The operation of the Camp was halted in March by the Covid pandemic. The Camp was used for just 59 camper-night in 2020 prior to the shutdown.

A quantity of firewood is at the camp ready to be split and stacked.

A second double-casement used window has been donated by Mike Milgram. This and two more smaller windows will be installed this coming Summer if all goes as planned.

Lawn maintenance was continued as usual over the Summer.

The Camp has survived on a break even basis in the past with community support and volunteers. Our largest financial burdens are Hydro and insurance. We are not broke yet but a return to normal use this Fall will be important to our financial health.

There has been a suggestion in Scouting circles that individual Scouting families be allowed to use camps particularly with the current prohibitions to organized camping. We could consider this if permitted by the Renfrew County Health Unit and agreed to by the C.A. Liability considerations would be involved especially since our 'Scouting' families are not currently registered with Scouts Canada because we do not have an operating program right now.

John McKay

### Mackey Camp Committee Financial Statement – 2020

Cash position Dec 31 2019 \$2509.41

Expenditures:

Service Charges (Credit Union) 36.00

C.A. Insurance (2020) 621.00

Hydro 475.12

\$1132.12

Income

Camp Fees\* 425.00

\$425.00

Net Income (Loss) for 2020 (\$707.12)

Cash position Dec 31 2020 \$1802.29

Notes: \* Billed to D.R. Scouts Apr 22/2021

2021 Insurance to C.A. Feb 17/2021 \$350.00

John McKay

## Increasing the DRCA digital presence

A pilot project proposal to the DRCA membership

Presented by Steve D'Eon, President, DRCA

May 11, 2021, DRCA virtual AGM

This proposal is to use DRCA resources to broaden our web and social media presence to include all there is to do in North Renfrew. The proposal is to situate the DRCA web and social media presence as a central clearing-house using our content as well as the static content of other organizations that offer activities, facilities, and resources in agreement with the DRCA charter. Right now the DRCA web and social media presence focuses primarily on the DRCA and its members and does not include non-member organizations.

### Problem Statement:

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- North Renfrew does not have a central digital presence that inclusively spans all aspects of what there is to do in North Renfrew.
  - Digital users must wander across different sites and platforms to get a comprehensive idea of all the area has to offer.
  - Existing information can be out of date and include incorrect contact information.
  - Several sites overlap and include contrary information on the same club or organization.
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### Why this is a problem?

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- New and younger residents prefer a digital search.
  - Those searching from outside of our area almost exclusively use a digital search.
  - Existing repetitious efforts are often out of date/inaccurate.
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### Why should the DRCA solve this problem?

The DRCA charter states:

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- (a) To promote, organize, conduct and manage organizations among the residents of the Community of Deep River, Ontario, and to coordinate and support organizations in the said Community which have been or may hereafter be formed independently of Deep River Community Association Incorporated for the furthering of health-giving, social and cultural recreational programs and activities in the said Community;
- (b) To promote the general welfare of the residents of the said Community; and
- (c) To do all such things as are incidental or conducive to the attainment of the above-mentioned Objects.

An enhanced digital presence falls under item c to achieve items a and b. It is time to modernize the implementation of our charter.

Who else could create a comprehensive digital presence?

The Town of Deep River

Rotary

A media company (NRT, other)

How much will this cost?

The DRCA Board is asking for a budget of \$4,000 for a one year pilot.

Discussion

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