

AGM

DEEP RIVER COMMUNITY ASSOCIATION, INC.

MAY 11, 2021 Start 7:30PM End 8:45PM

Confirmation and notice of meeting using Zoom

President of the DRCA, Stephen D'Eon started the meeting and welcomed individual members of the various clubs represented.

The Deep River Community Association, Inc. held its Annual General Meeting through the social media platform "ZOOM." Approximately 17-19 individuals were online throughout the meeting. 17 members represented the various clubs associated with the DRCA. It was noted by some representatives of various groups that an invitation to attend the AGM was not received. We spoke about the importance of having an updated email list in order to ensure that all groups are able to participate in the future. Quorum was confirmed during the introduction of the meeting.

Adoption of the agenda was also pronounced and accepted as was the approval associated with the minutes completed regarding 2020's AGM on January 29.

Presented Reports

Reports for the DRCA:

- a. Mr. Steve D'Eon presented that Ms. Cori Nolette would be our guest speaking to do a talk on how to apply for various grants.
- b. Mr. D'Eon also informed the club members that insurance for the club was cut significantly. He further spoke about how the DRCA can provide emergency loans at a low interest and that there was one uptake for this emergency loan allowance that has since been paid back.
- c. Mr. Bruce Smith (Treasurer) provided an update on finances for the DRCA and showed the report that was drafted for the AGM. Along with this, the annual audits for both 2019 and 2020 were waived. During this talk, it was indicated that financial reports are usually audited independently, and a question was posed around who could complete this task on behalf of the DRCA.
- d. One question posed by Jeff Bishop was about the worth of the piano and Mackey scout camp and suggested that with this worth, the financial report could be updated accordingly. Mrs. Cheryl Smith (previous board member) indicated that in the past the DRCA did not add the cost/worth of these items as it was very difficult to attain a true value of them. It was suggested that this be indicated at the end of the financial report to highlight this fact.
- e. Action item spoken about: put at bottom of report that independent review will be looked in to (who can do this) and that financial report is being completed without adding the worth of the piano as well as the Mackey scout camp. Another action item to add is to ensure all group's emails are updated so that all correspondence is being sent out and received by the group participants.
- f. Spoke about past bursaries provided to a student at MacKenzie Community School. Spoke about the possibility of providing this \$100.00 bursary again this year. This was approved by the committee members.

Reports from major committees:

Reports from the major committees for whom the DRCA is responsible were presented. These groups were:

- THEOP (Mr. Chris Tanner)
- Mackey Camp Committee (Mr. John McKey)
- Child's auditorium and Piano user group (Mr. Bruce Smith)
- Yacht and tennis club (Mr. Jeff Bishop and Mrs. Candace Bishop)

Chris Tanner from THEOP went over the financial information and information pertaining to the future of THEOP. Mr. Tanner spoke about future concerts that may be able to occur despite COVID 19 protocols. One of these concerts is a dance concert slated to occur in July 2021 while the other concert is slotted (a garage concert) to occur in the Fall of 2021. Mr. Tanner also went over a concert that occurred in October 2020.

John McKay went over the Mackey Scout camp. No major issues were disclosed during this time however it was made clear that COVID 19 protocols affected the overall movement for many of the groups this year.

Bruce Smith further spoke about the Child's auditorium and piano maintenance and how the fees for use of the piano were waved this year due to COVID 19 protocols hindering use of the auditorium and piano.

Mr. Jeff Bishop spoke about an update for the Yacht and tennis club. During this update it was stated the yacht and tennis club building is more than 60 years old. The Yacht and tennis club will be undergoing major renovations to their kitchen in offer to expand the space and update the kitchen to become a commercial kitchen. It was indicated that there are various fundraisers being conducted to help raise monies for the kitchen so that they can maximize the usefulness of the kitchen. To donate to the kitchen fund one can, contact Ms. Anne Murphy.

Guest Speaker

Ms. Cori Nolette spoke about grants and her experience in applying for various grants. She spoke about how to apply for a grant and the hours that it can take to apply. She spoke about grant writing being a full-time job for some and that utilizing a volunteer to do this could be useful as it can take a lot of time and effort on the individual completing them.

Unfinished business

- a. Community Engagement meeting was spoken about by Mr. D'Eon. Update regarding the state of this meeting which has been postponed due to COVID 19 protocols and restrictions. It was indicated that this meeting would take place but that it would not take place until we could do so based on restrictions.
- b. Croyley Shield was spoken about by Mr. D'Eon.
- c. No questions pertaining to any of the above points were presented by the groups.

New business

- A. Request for memberships were spoken about by Mr. D'Eon.
- B. Proposal to expand the DRCA's digital footprint were spoken about by Mr. D'Eon. Update given that Mrs. Cheryl Smith has been hired to complete the updating of the website and Facebook page. A discussion was had regarding various platforms that can be used to expand web views and Mr. D'Eon presented information on web scraping. This could add what there is to do in Deep River, Ontario.
- C. Ms. Jane Craig spoke about the use of sandwich boards and a discussion was initiated regarding previous sandwich boards at the Value-mart parking lot and why it was discontinued. It was stated that the owners of the building no longer want the sandwich boards to be used. Some conversation occurred around the city utilizing their space to highlight some of the events occurring in Deep River and Mr. D'Eon was asked to have this as an action item.
- D. Ms. Craig also asked about the future of the DRCA and if this committee is needed. She spoke about feeling expanding the digital presence of the DRCA is "premature" given we have not yet spoken about whether the DRCA will continue. This discussion to be tabled for another day/time.

Nomination of new board of directors

- a. President Steven D'Eon was nominated by the Deep River Scout Camp Committee and was assigned the role of President
- b. Mrs. Kathy Amunds was nominated by the Rotary Club of North Renfrew. She was assigned the Vice President of the committee
- c. Mr. Bruce Smith was nominated by THEOP and he was assigned the role of Treasurer
- d. Mrs. Jessica McDonald was nominated by the Mount Martin Ski Club and she was assigned the role of Secretary.

Both Cheryl Smith and Bruce acclaimed the above nominations

Action items

- a. Indicate that the Mackey Scout camp and piano are not added to the assets of the DRCA because it is difficult to attain an accurate value of each. As well add the need to complete a secondary audit of the financial report and find someone who is willing to complete this. This will be added by Mr. Bruce Smith treasurer.
- b. Mr. D'Eon to look into the use of sandwich boards for club notifications and advertisement as well as looking into if the town can provide some advertising opportunity.

Adjournment

Adjournment occurred at approximately 8456PM. New board of directors to meet after the meeting

Any enquiries regarding DRCA events may be directed to Secretary Jessica McDonald @

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