

Deep River Community Association Incorporated
1144th Meeting
Annual General Meeting
W.B. Lewis Public Library (Program Room)
January 29, 2018 7:00 pm

Present: President: Steve D'Eon Vice President: Wendy Murphy,
Treasurer: Bernice Recchia Secretary: Cheryl Smith
Director: Marie Corriveau

List of attending club representatives attached.

Presentation of the Cropley Shield

The Cropley Shield was presented to the Deep River Curling Club (Janice Bunge & Bill Bishop) by Steve D'Eon. (No monetary award).

1. Approval of the Minutes Annual General Meeting on December 17, 2016 (#1128)

MOTION # 1144- 01-2018 Moved by Al Rose and seconded by Michael Stephens that the minutes of the Annual General Meeting (#1128) of the Deep River Community Association be accepted as presented. CARRIED.

2. Approval of the Minutes General Meeting on March 30, 2017 (#1135)

MOTION # 1144- 01-2018 Moved by Al Rose and seconded by Michael Stephens that the minutes of the Annual General Meeting (#1128) of the Deep River Community Association be accepted as presented. CARRIED.

3. Reports of the Board of Directors

- a. Report on the Sale of an Asset
 - i. President's Report, Steve D'Eon (Attached)
 - ii. NRT Standing Committee Report, Wendy Murphy (Attached)
 - iii. Treasurer's Report, Bernice Recchia (Attached)

MOTION #1144-03-2018 Moved by Jason Pyoli and seconded by Chris Tanner to appoint Christopher Carroll, CPA, as auditor of the 2016/2017 fiscal year. CARRIED.

- b. Secretary's Report, Cheryl Smith (Attached)

4. Reports of the Standing Committees / User Groups

- a. THEOP, Marie Corriveau (Attached)
- b. Community Centre Management Committee (No report given)
- c. Mackey Camp Committee – John McKay
 - i. John gave an overview of the operations of the camp. It was also announced that as the

DRCA owns the camp, the MCC is now a standing committee of the DRCA. A Terms of Reference will be developed.

- d. Childs Auditorium and Piano Users Group, Marie Corriveau (Attached)

MOTION # 1144-04-2018 Moved by _____ and seconded by _____ to accept the reports as information. CARRIED

5. New Business

- a. Requests for Membership

i. Society for the Preservation of Canada's Nuclear Heritage

MOTION #1144-04-2018 Moved by _____ and seconded by _____ to accept the Society for the Preservation of Canada's Nuclear Heritage as members of the Deep River Community Association. CARRIED.

ii. Schoolhouse Museum

MOTION #1144-05-2018 Moved by _____ and seconded by _____ to accept the Schoolhouse Museum as members of the Deep River Community Association. CARRIED.

iii. North Renfrew Long Term Care Services

MOTION #1144-06-2018 Moved by _____ and seconded by _____ to accept the North Renfrew Long Term Care Services as members of the Deep River Community Association. CARRIED.

- b. Changes to Cropley Shield

Steve presented the suggestion that the Cropley Shield's mandate be changed. There is currently no recognition for outstanding volunteers in our community either as individuals or independent groups (i.e. not an organized club). The Cropley Shield could become that recognition. It was agreed that this should be explored further and a selection criteria be developed. Jim Unrin, David Wilder and Onting Woo volunteered to be part of an ad hoc committee to this end.

- c. Motion to Amend By-laws

In light of the sale of the North Renfrew Times, several by-laws needed to be re-worded or eliminated. Proposed by-law changes attached.

MOTION #1144-07-2018 Moved by Bruce Wilkin and seconded by _____ to accept proposed by-law changes. CARRIED.

- d. Nomination and Election of Directors

Motion # 1144-08-2018 Moved by the Rotary Club of North Renfrew and seconded by _____ to nominate Wendy Murphy to the board of Directors for the term 2017/2018. CARRIED

Motion # 1144-09-2018 Moved by _____ and seconded by _____ to nominate Steve D'Eon to the board of Directors for the term 2016/2017 CARRIED

Motion # 1144-10-2018 Moved by the Deep River Duplicate Bridge club and seconded by _____ to nominate Bernice Recchia to the Board of directors for the term 2017/2018.
CARRIED

Motion # 1144-11-2018 Moved by the Deep River and Area Minor Soccer Club and seconded by _____ to nominate Cheryl Smith to the Board of Directors for the term 2017/2018.
CARRIED

No other nominations were received from the floor. Nominations were closed.

“The Board of Directors of the Corporation shall consist of five elected Directors and one appointed Director.”

Wendy Murphy, Steve D'Eon, Bernice Recchia, and Cheryl Smith were acclaimed to the Board of Directors of the Deep River Community Association Inc. for the term January 2018 – January 2019.

Meeting Adjourned.

DEEP RIVER COMMUNITY ASSOCIATION INC.

1144

SIGN IN SHEET for Representatives
You may only represent one club.

CLUB	NAME	SIGNATURE
Canadian Nuclear Society	Laura Blomley	<i>Laura Blomley</i>
CR & Area Lions Club	Mike Watts	
DR & Area Minor Soccer Club	Mark Griffiths	<i>Mark Griffiths</i>
DR & District Hospital	Richard Bedard	
DR Badminton Club	ON TING WOO	<i>OTWoo</i>
DR Bowling Congress		
DR Candu Swim Club		
DR Choral Group	GORDON BURTON	<i>Gordon Burton</i>
DR Community Band	Catherine Douglas	<i>Catherine Douglas</i>
DR Cross-country Ski Club	Phil Davis	<i>Phil Davis</i>
DR Curling & Squash Club	JANICE BUNGE	<i>Janice Bunge</i>
DR Duplicate Bridge Club	Monica Mulvihill	<i>Monica Mulvihill</i>
DR Fencing Club		
DR Golf Club		
DR Horticultural Society		
DR Hospital Auxiliary	Eileen Burke	
DR Karate Club		<i>J. E. Burke</i>
DR Lawn Bowling Club	Barbara Stephens	
DR Nursery School Co-Op	Diana Facina or Trevor Selle	
DR Original 6 Hockey League		
DR Players	Sandra Celovsky	
DR Potters' Guild	Corinne Graham	<i>Corinne Graham</i>
DR Symphony Orchestra	Jane Craig	<i>Jane Craig</i>
DR Tai Chi	Ken Chaplin	
DR Woodworking Club	JAMES ISTCHENKO	<i>James Istchenko</i>
DR Yacht & Tennis Club		
Four Seasons Conservancy		
Friends of the Library		

DEEP RIVER COMMUNITY ASSOCIATION INC.

114thSIGN IN SHEET for Representatives
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CLUB	NAME	SIGNATURE
From the Valley Artisans		
Junior Music Club		
Mackenzie Community School		
Mount Martin Ski Club	ASON Pyoli	Jim Pyoli
Nat'l. Assoc. Of Federal Retirees	Michael Stephens	Michael Stephens
North Renfrew Family Services	Hilary Veen /AI Rose	Hilary Veen /AI Rose
North Renfrew Long Term Care		
North Renfrew Snowmobile Assoc.		
River Recreation Improvement Assoc.	Tess Carina	Tess Carina
Rotary Club of North Renfrew	David Wilder	David Wilder
Royal Canadian Legion Branch 436		
Schoolhouse Museum	Ellen McQuestion	
Scouts Canada 1 st Deep River	John McKay	John McKay
Seniors Friendship Club	Diane Davis	Diane Davis
Society For the Preservation Of Canada's Nuclear Heritage	Jim Ungrin	Jim Ungrin
Summermusic	Liz Hart	Liz Hart
Weesoe Community Communication Technologies	Ross Judd	Ross Judd
THEOP	Chris Tanner	Chris Tanner
Mackey Camp Committee	John McKay	John McKay
CCMC		

President's AGM Report Jan. 29th, 2018

First I want to thank you for listening.

Normally I can go to last year's President's Report, update a few items, and basically get a template for the current year's report.

This year, 2016-17, that won't work.

In last year's report I stated the DRCA's greatest asset was the NRT. 51 issues per year, 150 letters to the editors, 500+/- community photos, etc.

Well, as you know, we sold the paper on March 31st to the three full-time employees. To be fair to you, the Members, my President's Report this year has to cover why we sold the paper. And to tell that story in its entirety I will need to draw upon some of the other Board members for their part as it was a collective effort which you, the Members, voted on March 30th, 2017.

The story starts some years ago when we observing a whittling away of our reserves whilst maintaining a status quo operation. The Board nibbled on the edges but if you look back upon last year's AGM minutes you will not see a panic statement about our finances being in disarray. That is because we relied upon the Auditor's report and usually delayed our AGM until the audit results came in. By the way, the audit costs us over \$7k each year.

So what did the 2015-16 audit statement say that did not raise panic? It pointed out our accounts receivable were \$53k. Money owing to us and recognized in our books as accruing when the ad was placed, not when it was paid for. Something I'll come back to. You will see an allowance of \$3k for bad debt of this \$53k owing, i.e. of the \$53k owing a small amount is unlikely to be collected. Our audit stated our post-employment benefits owed and set aside in our assets were \$59k. It said we had \$87k available funds. As President I take full blame for not digging deeper into these numbers as I soon found out they were not what I thought they were. You will find a tiny note saying the newspaper business is a risky business, so they did warn us. Oh, and the audit also said we lost \$33k that year, no further comment.

At the last AGM we voted in a new Board with some business leaning people. We rearranged the NRT Standing Committee, the sub-committee responsible for the business of the NRT, with business type people.

So, what changed?

Bernice, our new Treasurer dug deep into the books and presented her opinion at our January 2017 Board meeting. Her opinion, and this was backed up by Wendy our VP, we have gone past the point where our assets exceed our liabilities. Math like that means you are broke. I replied no we're not, look at our auditor's report. She laughed and said see this line here, accounts receivable, \$53k, a lot of it is over 180 days due and some as much as 4 years overdue. We are unlikely to collect a lot of this.

We examined the books in detail and yes, "Houston, we have a problem". We also examined the Post Employment set aside and found it did not include monies for the historic backlog of

unused vacation that we owed our employees. Houston, the problem is larger than first anticipated. This swing on our balance sheet tipped us over the edge. We had silently slid past the point where the DRCA could not cover its liabilities without selling a lot of assets.

Meanwhile the new people on the NRT Standing Committee had dug into the business part of the paper and were just getting started on changing the paper to a more business-like operation. Wendy, Chair of the NRT Standing Committee, asked and was granted a small amount of money to hire Jennifer Layman for an external professional view of the operations of the NRT. Jennifer publishes several magazines and other media. With only two weeks to investigate and report back Jennifer's report is still quite clear and you will hear more when Wendy makes her presentation. Bottom line was six months to a year to turn the paper around and we would have to make some structural changes. At the same time we had another group diligently working on suggestions for making the paper better in terms of content. So we were hard at it in the January-February period.

So, the "Houston, we have a problem" moment matured to we do not have a fix to the problem. We couldn't gerryrig something together that would keep this space ship flying. Plus we didn't have the reserves to ride through a restructuring. That left two options: close the paper or sell it.

We had already determined there wasn't much of a market interested in purchasing a community paper. Community papers were closing all over the place. Closing meant obligations in terms of severances, etc. and the lawyers explained in ball-park figures how much that would be. We had \$30k remaining on a commercial lease.

That's when the third option, sell to the employees emerged. It was a win for the employees, they kept their jobs and became owners. It was a win for the DRCA as it minimized our exit costs to obligations already owing. It was a win for the community as North Renfrew kept its paper.

The Members voted on March 30th to sell an asset worth more than \$5,000, the NRT. We sold the paper the next day for \$1 and accepted a promissory note for \$25,000 due at the end of October, and we agreed upon terms to transition to an employee owned enterprise. I am pleased to say all obligations were met and we parted ways still on good terms.

According to all reports, including CBC radio, the NRT is thriving under the new employee owned model, there was some pain along the way, but the win-win-win is in the books and hopefully the NRT will remain a backbone to the community for years to come.

But the tale of the de-coupling of the DRCA/NRT does not end there. There is a lady sitting here who single-handedly went through that long list of accounts receivable and contacted, bugged, pressed, negotiated with each and every one of the businesses and people owing us money. She has been a money collecting machine and recovered over \$35k of accounts that others would have simply written off. Bernice.

The other thing that happened this past year is we found more time for Member services. We formed a new group to deal with the jointly used piano and auditorium and I direct your attention to Marie when she gives her report. We dedicated a Board member to Member

services to bring your needs to our Board table, Cheryl. We had a summer student build our website to promote all the things clubs do for North Renfrew. We dug into insurance for clubs.

To the Future, what we want to do:

-well, we obviously want to appoint a different auditor and downgrade our expenses in this matter.

-we ask today to form a new group to deal with the Mackey Scout Camp, internalizing the running of the camp into the DRCA because we own the camp. This is mostly for insurance.

-we need to tidy up our by-laws and I point to Bruce Wilkin for his work on this item along with Cheryl.

-we want to continue our investigation of all things insurance wise as it is complicated.

-I will let Cheryl tell you about some of the benefits from us joining the Ontario Not-for-Profit network.

-we want to become the body to lobby for the inclusion of club needs in Town affairs so that clubs get access to more than the \$20k community grant that the Town currently has available in its \$7 million budget. We have improved relations with MacKenzie school and public school board for clubs that use the auditorium and other school facilities. And we certainly want clubs to be front and centre when someone is thinking about promoting North Renfrew for its lifestyle, as without clubs, there wouldn't be that much to do.

-and finally, under new business, we want to discuss changing the Cropley Shield from a Club award to an individual award.

In closing, it is my pleasure to thank all the people that came forward to put in their passion, their time, and their wisdom into working on DRCA issues in the past year and previously. The Board, the sub-committees, the one-off committees, and anyone else the organization received your volunteer efforts. Thank you.

I humbly submit my report and can answer questions at this time before I turn the podium over to the next item on the agenda.

Steve D'Eon

President, DRCA

NRT Standing Committee Report -2018

As many of you know there was a dramatic change in the make-up of the DRCA Board at last year's AGM. The shift was to a more business-oriented model especially with the make-up for the NRT Standing Committee.

We had four new members all with business backgrounds – Bernice Recchia our Treasurer, members of the public Tom Moore and Michael Stephens and myself – there was also Terry Myers and Kelly Lapping from the NRT and Bruce Wilkin from the DRCA Board as well as the NRT Editorial Board.

January 20th, 2017 was the first Standing Committee meeting. At that time, we had the Profit/Loss summary from 2016 and projected numbers for the next month both showing a loss.

In reviewing this information there were several suggestions that came up immediately such as:

- Instead of budgeting month to month have a 12-month spread sheet with all the fixed costs visible
- Have feature articles for one or more issues and then target companies that can offer products connected to those articles
- Sell more ads - to that end we asked to see the sales sheets for the 2 ad sales people

However, by the end of the second meeting it became obvious that we needed an independent perspective by someone with a publishing background. To that end, I requested the Board's support to hire an independent review immediately.

Given the urgent financial situation we were fortunate to have Jennifer Layman begin an extensive review of the NRT within a few day's time.

Jennifer began her review with the conviction that community newspapers are crucial to the fabric of a community. With that mind and after extensive interviews with all the NRT staff – her report identified many positives but concluded that a crucial component missing was an on-site owner/publisher. Some of her recommendations included the following:

- Most newspapers have ads appearing at the top of the front page – if ads were sold for this position it could generate an additional \$375.00 per issue.
- There was no top of page ads in the sports section – if sold at a premium for that position the potential was to add an additional \$175.00 per issue.
- In reviewing the NRT Rate Card and discounts there were inconsistencies and Jennifer suggested a new Rate Card.

Jennifer also indicated that any turnaround would take at least 6 months.

The Standing Committee and the Board do not have a publishing background and given the financial forecast were not in a position to turn this enterprise around – another solution had to be found.

I was honoured to be nominated by Rotary to stand for election last year and to be nominated again this year.

-Wendy Murphy

Deep River Community Association, Inc.

Annual General Meeting
Monday, January 29, 2018

TREASURER'S REPORT

We have just completed a challenging year for the Association. Having determined in early February we simply did not have the resources to fund the NRT going forward, we faced three real possibilities:

1. Bankruptcy
2. Sell the NRT
3. Shut down the NRT

There seemed very little appetite for sale of the paper in such a short period of time and the other options were objectionable. Steve stepped in when a consultant we engaged reiterated the difficulty of turning the business around. He brokered a deal with the principles of the NRT, the three full-time employees. They would give us an I.O.U. in the amount of \$25,000 and take ownership of the paper April 1st.

At March 31st the Year-to-Date loss at the NRT was \$36,768.83.

After paying out the employees we tackled the receivables which totalled \$54,000 at November 1, 2016. Of those, \$20,000 were in arrears in excess of 90 days.

The \$25,000 I.O.U. was paid in October 2017 as per agreement. Many of the receivables had been collected and we finished the year with a positive cash position. It was a win-win situation. Our community still has a local newspaper and we will be able to be an asset to the community in other ways.

We had to liquidate the Scotia McLeod bonds to cover the payout for the retirement gratuity and accrued vacation pay; however, we have been able to retain the large bond paying 9.75% and a smaller preferred for a total of \$53,091. I would point out the book value of these assets is \$48,111 and we may well only collect book value, however, continue to collect the interest.

Income in the coming year will be interest income and membership fees from the clubs. Our budget will be no more than \$5,000 based on current income expectations. The Board is re-instituting a scholarship for a graduating MCS student of \$100.00. We will have some expenses related to the upkeep of the website which I have not been able to determine as yet. Insurance for the Board and clubs will be a substantial layout as well. I do not have an amount for that as yet.

Treasurer,
Bernice Recchia

Deep River Community Association, Inc.

Annual General Meeting, No. 1144

January 29, 2018

Secretary's Report

The employment agreement with the DRCA's long-time secretary, Barb Morin, came to an end October 31, 2017. At the end of November 2017, I was appointed Acting Secretary. By-laws regarding the position of secretary were written on the assumption that the DRCA would employ a paid secretary and as this is no longer necessarily feasible, these by-laws are part of the proposed changes to be voted on later in this meeting.

My original and ongoing role has been to act a liaison between the DRCA and its member clubs. To this end, I began the DRCA Communiqué emails updating and informing clubs of pertinent information throughout the year.

During the summer months the DRCA was able to hire a summer student, Brittany Boor, who was tasked with creating a new website for the DRCA. This site has been live for a few months now and is at drca.ca. The vision for the website is that it becomes a one-stop location for information on clubs and activities in our area as well as information about the DRCA. Member clubs each have their own page listing basic information including their purpose and contact information and links to any external website they may have as well as their Facebook page, if they have one. Clubs may choose to expand their presence on the DRCA site, for example list fees, executive members, documents, etc., for a negotiated fee. Another feature of the website is an Events page which has a submission form. Attempts are made by myself to find events in the North Renfrew Times and post them, but my time is limited and submissions directly from clubs would be helpful. I have been promoting the website on social media and feedback has been positive. Clubs are encouraged to promote the site when possible.

Additionally, our online presence was expanded to Facebook this summer. This is another means of communicating with members and the public. Member clubs are "followed" by the DRCA page and when time permits, I share members' events and announcements to help reach a wider audience.

This winter the DRCA joined the Ontario Non-profit Network. In their words, the ONN is an independent network focused on policy, advocacy, and services to create positive change for Ontario's non-profits and charities. The ONN provides information regarding legislation affecting non-profits, including the upcoming changes to the Ontario Non-profit Corporation Act and the recent Bill 148 – The Fair Workplaces, Better Jobs Act. This bill isn't only about minimum wage, but also cracks down on how employees are classified (employee or independent contractor), changes to vacation pay and leave time. Any club with employees or independent contractors should be looking into these changes. The DRCA will be developing an area on its website to pass on this information.

In addition, the ONN offers a buying program with Staples. At one time in the past the DRCA offered a buying program for its members and once again we can do that. The buying program offers significant discounts on many office supplies. Clubs wishing to place orders through the

DRCA should visit the Member Info area of our website or email drca.secretary@gmail.com for more details.

Another change made this year was to reformat and send out the Annual Registration forms by email. Investigation into the Ontario Corporation Act and our insurance policy revealed that there was no reason to be collecting so much information from each club every year. We are only required by law to have a register of members, which are the clubs, along with addresses and join and end dates. It had been requested in the past that the forms be offered digitally. Each club received their own form with the latest information the DRCA had enabling clubs to update or verify the information and email it back. So far, the rate of return has been fair, much like when the forms were mailed out.

It is the desire of the DRCA that moving forward we can continue to strengthen the ties between ourselves and our communities through communication, service and an increased awareness of all that our members have to offer.

Respectfully submitted,

Cheryl A. Smith

Deep River Community Association (DRCA) AGM Monday, January 29, 2018

THEOP Report

THEOP (Theatre Operating Committee) is a Standing Committee of the DRCA. It continues to present a wide variety of performances to North Renfrew audiences. Since the last DRCA AGM on December 7, 2016, THEOP performances in the 2017-18 season have included:

- January 29, 2017- From Weimar to Vaudeville: a chamber musical that includes storytelling, music and song.
- March 22, 2017- Double Double Duo: 2 musicians playing a digital accordion and a clarinet bring comedy, virtuosity and musical sensitivity to a broad repertoire.
- April 27, 2017- Pro Arte Danza: a small scale contemporary ballet company presents original works performed by dynamic dancers.
- October 14, 2017- Chris Gibbs: Like Father, Like Son? Sorry!: A British comedian explores the fears, worries and surprises of being a new father.
- November 19, 2017- Navdhara India Dance Theatre: A Passage to Bollywood; A vibrant stage musical featuring 23 dancers from India who perform drama, action, romance and dance like a Bollywood film.
- December 4, 2017- Men of the Deeps: All choir members are active or retired coal miners who sing and story-tell some of the rich Cape Breton folklore as well as many Christmas favourites.
- January 26, 2018-Dirty Dishes: Three gals sing a beautiful blend of country-bluegrass-gospel music accompanied by their rhythm section "The Plate Rails".

Two THEOP board members attended Ontario Contact in November and work is underway to develop the 2018-19 season.

The board has been working hard over the last few years to increase subscriptions so that there is a larger base audience and therefore increased revenues. Subscriptions last year were 150 and are up to 168 adults and 7 students, totaling 175. With each performance there is always a push with advertising and word of mouth to increase the ticket sales at the door and individual online tickets sales. The 'Men of the Deeps' was sold out before the performance.

THEOP has enhanced the community arts scene by organizing a seminar with Tom Allen, school dance workshops with both dance groups, a community Bollywood workshop, an acting workshop for Deep River Players, a ukulele workshop for beginners, a recital of Double Double

Duo at the North Renfrew Long term Care Centre and a well-received school performance of the accordion and clarinet group Double Double Duo.

THEOP received a total of \$6,000 from Heritage Canada (operating grant), \$5400 from the Ontario Arts Council and an additional grant from Heritage Canada for \$2600 for dance performances.

I have decided to move on to other volunteer opportunities and will not be continuing on the DRCA Board of Directors.

Respectfully submitted,

Marie Corriveau

Deep River Community Association (DRCA) AGM Monday, January 29, 2018

CHILDS AUDITORIUM AND PIANO USERS GROUP (CAPUG)

The DRCA Board of Directors created CAPUG to allow the users of the auditorium and Steinway Concert Grand Piano to take part in decisions/management around those assets. The DRCA holds the tri-party agreement for community use of the auditorium, owns the piano and is responsible for the maintenance funds as per the Trillium grant for chairs and theatrical lighting.

The groups represented in CAPUG include the Deep River Choral Group, (DRCG), the Deep River Symphony Orchestra, (DRSO), Theatre Operating Standing Committee (THEOP), and the Deep River Players (DRP). Mackenzie Community School (MCS) administration also participated in the inaugural meeting.

Meetings were held on September 6, 2017, October 25, 2017 and November 15, 2017 and were chaired by the DRCA President Steve D'Eon with notes prepared by Marie Corriveau, a DRCA Board member.

Greater communication between the users has occurred as a result of this restructuring, with many issues identified and followed-up to address the maintenance of the auditorium and the piano.

1. Moveable and Fixed Chairs: Fifty moveable chairs were replaced and purchased by Mackenzie Community School and another 50 chairs paid by DRCG, DRSO, and DRCA. An application has been made to the Town of Deep River for a Community Grant. Damaged fixed seating continues to be a challenge to remediate with a longer term solution deferred to future meetings.

2. Storage: Discussion has focused on decluttering the space in the wings on the stage with some resolution. Issues have been identified regarding the baffles, risers and teaser curtains and these will be addressed in the future.

3. House and Theatrical Lighting: During the summer, the school board replaced 100 ceiling lights with LED lights which affected the control of these lights. A set of instructions has been written and is currently used by all groups and MCS.

4. Emergency exits, hallway signage for accessible washrooms: Issues have been raised and are or will be managed in the future.

5. Piano: The long-term and immediate needs of the piano have been identified by our piano technician Peter Kilpatrick. More frequent monitoring of the humidity level in the piano storage room are occurring especially during the heating season. A new dehumidifier has been purchased and an application to replace the humidifier has been made to the Deep River and District Community Foundation which holds a Piano Endowment fund for capital expenditures.

6. Maintenance Funding for the Piano and Auditorium and fee structure: Each group's executive has approved a new fee structure to cover the annual maintenance costs of the piano. These

fees will be reviewed each year. The Junior Music Club continues to use the piano for their 4-5 concerts/year and it is not charged a fee.

A new fee structure has also been approved by the groups' executive, with contributions going towards maintenance and upgrades in the auditorium.

Moving Forward: Further discussion is anticipated to review the needs of each user group for upgrades in the auditorium and to keep the piano in performance condition for the next 10-20 years.

Changes to DRCA By-laws proposed at AGM 2018 January 29

Revised date: changed to January 29, 2018.

Objects: changed back to the exact wording of the Letters Patent.

Clause 3(a)(1): "in or near North Renfrew".

Clause 3(a)(2): a person can be elected or appointed as a Director.

Clause 3(b): deleted NRT Standing Committee.

Clause 13: notice in NRT changed to "by any appropriate means at the discretion of the Board."

Clause 20(b): notice in NRT changed to "by any appropriate means at the discretion of the Board."

Clause 23: Appointed Director no longer NRT Editorial Board chair but still cannot be an Officer.

Clause 24: changed to "shall hold office from the date of their election or appointment to the next Annual General Meeting."

Clause 27: the Secretary may be independently hired or selected from the elected Directors.

Clause 29: delete NRT requirement.

Clause 31(b): amend as "together with the Secretary, appointed by these past presidents if necessary, shall be constituted...".

Clause 31(d): add "or a nearby community".

Clause 37: replace "shall be called by the Secretary" with "shall be held".

Clause 38(d): the Secretary has no voting privileges if not an elected Director.

Clause 45: "of the Directors present and voting".

Clause 54(a)(6): delete NRT.

Clause 54: added sub clause (h) to allow for the awarding of scholarships and bursaries.

Clause 55: "of the Members present and voting".

Clause 57: "of the Members present and voting". Notice in NRT changed to "by any appropriate means at the discretion of the Board."

Amendments: added "and at the Annual General Meeting, Monday, January 29, 2018".